

Instructions to change Guest Status

If you are Guest Registered in your course by your teacher then follow the instructions given below.

Step 1: Open your web browser and Go to **www.educosoft.com**.
From the home page, under **User Login**.
Enter your **email ID** and **Password**.



Screen 1

Step 4: You will get the following screen. When you are ready to register and you have the credit card info then click on **Register** to start registration.



Screen 4

Step 2: You may see the following page, if your pop-up is blocked. If you see this, then allow pop-up for this site.

Requirement	You have	Comment
Operating System	Windows XP	✔ Meets the requirement.
Browser	Internet Explorer 6	✔ Meets the requirement. <small>Note: Some components may not work properly in IE-6</small>
Resolution	1600x1050	✔ Meets the requirement.
Pop-Up Blocker	Enabled	✘ Please disable your pop-up blocker. More info
Flash Player	Flash player 10	✔ Meets the requirement.
Adobe Reader	Not installed	✔ Click here to install adobe reader.

Screen 2

Step 5: Select **"Pay for Web Access and Register"**.
Click on **"Continue"** Button.



Screen 5

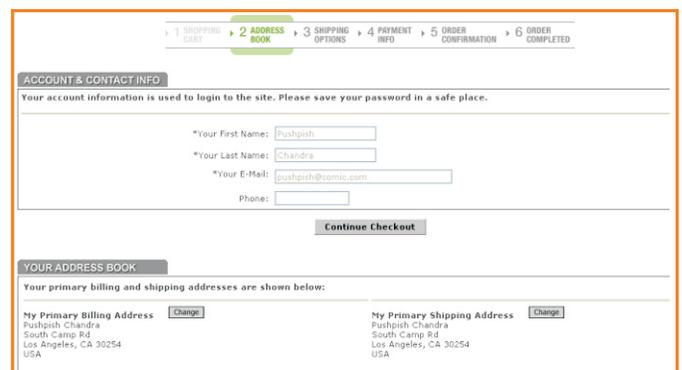


Step 3: Once you are logged in, you will see the following screen.



Screen 3

Step 6: Your account and contact info will appear. Verify all the details and click on **Continue Checkout** button.



Screen 6

Observe the **pop-up window** in the above screen. This is a reminder that you are a guest for the number of days indicated, and you have to register within your guest period. **Register as soon as you can to avoid cancellation of access to class online.** Click on **Register** link in this window.

Register using Credit Card

Step 7: In this page

- Select Credit Card.
- Enter your Credit Card information.
- Check your Order Summary and click on “**Continue Checkout**” after confirming your Order Summary.

Product	Quantity	Sub Total:
College Reading and Writing-Pay for Web Access and Register	1	\$25.00 (USD)
Sub Total:		\$25.00 (USD)
Tax:		Calculated During Checkout

Screen 7

Step 8: View Information and place order.

- Click on “**Place Order**”, after confirming your order, billing address and payment method.

Product	Quantity	Sub Total:
College Reading and Writing-Pay for Web Access and Register	1	\$25.00 (USD)
Sub Total:		\$25.00 (USD)
Tax:		Calculated During Checkout

Screen 8

Step 9: Print Receipt.

- Order completed page will appear with “Order Received” message and all your details such as Order Number and Customer ID.
- To get printable receipt for your records, use [click here](#) link.

ORDER RECEIVED

Thank you for your order.

PLEASE PRINT THIS PAGE FOR YOUR RECORDS

Your Order Number is: 182335
Your Customer ID is: 337582

An e-mail confirmation will be sent to: pushpish@comic.com

Please [Click here](#) to complete the registration process.

For a printable receipt, [click here](#)

Screen 9

SKU	Product	Quantity	Price	Amount
	College Reading and Writing - Pay for Web Access and Register	1	USD 25.00	USD 25.00
Order SubTotal:			USD 25.00	
Tax:			USD 0.00	
Total:			USD 25.00	

Screen 10