EducoSoft

Student
Users Guide

1. EducoSoft Home

Go to "www.educosoft.com"

Student Login

- ## To Login as a Student
  - Enter your e-mail ID
  - Enter your password
  - Click Go

EducoSoft™

Welcome: Prof. Aman Bhardwaj

Student

9 **10**

Home   My Profile   Support   FAQ   Logout

ELC-GA | Fall 2009 | Beginning Algebra | Test Section

✉ Contact Instructor   Select Section

Course Tools

Syllabus

Tutorials

Assessments

My Grade

Activity Report

Bookmarks

Notepad

Resources

Communication

My Account

Survey

1. **Student Name**

2. **Home – Home page for Student View.**

3. **My Profile - To View/Edit Profile**

4. **Support – To Contact Educo**

5. **FAQ – Frequently Asked Questions**

6. **Logout**

7. **Contact Instructor – To Contact your Instructor**

8. **Select Section- Select a different course to view From current or previous term**

9. **Institution**

10. **Term**

EducoSoft™

Welcome: Prof. Aman Bhardwaj

Student

1

3 **5**

Home **My Profile** Support FAQ Logout

9 **10** **11** **12**

ELC-GA | Fall 2009 | Beginning Algebra | Test Section

2 Contact Instructor **4** Select Section **6**

7 **8**

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Syllabus

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11 Course

12 Section

13 Course Tools – To view Syllabus, Tutorials, Take Assessments, check your Grades, Bookmarks, and Notepad Tools.

14 Resources – To view My Library, Glossary, Articles and Web Links.

15 Communication – To access Internal Mail, Announcements and Notice Board.

16 My Account – To view your Order / Billing History and to Add/Repeat Course

17 Surveys – To view and respond to surveys.

Welcome to EducoSoft

1

Announcements

Today's Date : July 21, 2009

| Course (0) | General (0) | | | |
| View Today | Last 7 Days | Last 30 Days | View All |

Announcement Posted on : July 21, 2009

○ There are no course related announcements to show in this List.

more...

2

My Courses

⊟ Term Name : Demo Training 2009

| Course Name | Section Name | |
| Beginning Algebra(ELC-CA) | BA_ELC-CA | |

3

Messages

✉ You have **2** unread message(s)

more...

4

My Assessments

Due from 7/20/2009 to 7/27/2009
Select a date:

| No. | Title | | |
| 1. | T : Mid Term | | Take |

See All Assessments

5

My Calendar

📅 You have **1** task(s) scheduled today

| Description | |
| Study Group @ 7pm | |

---

1 **Announcements**

2 **My Courses- List of all courses by term.**

3 **Messages- Alert shows number of unread internal emails.**

4 **My Assessment- Display assessments due within next seven days**
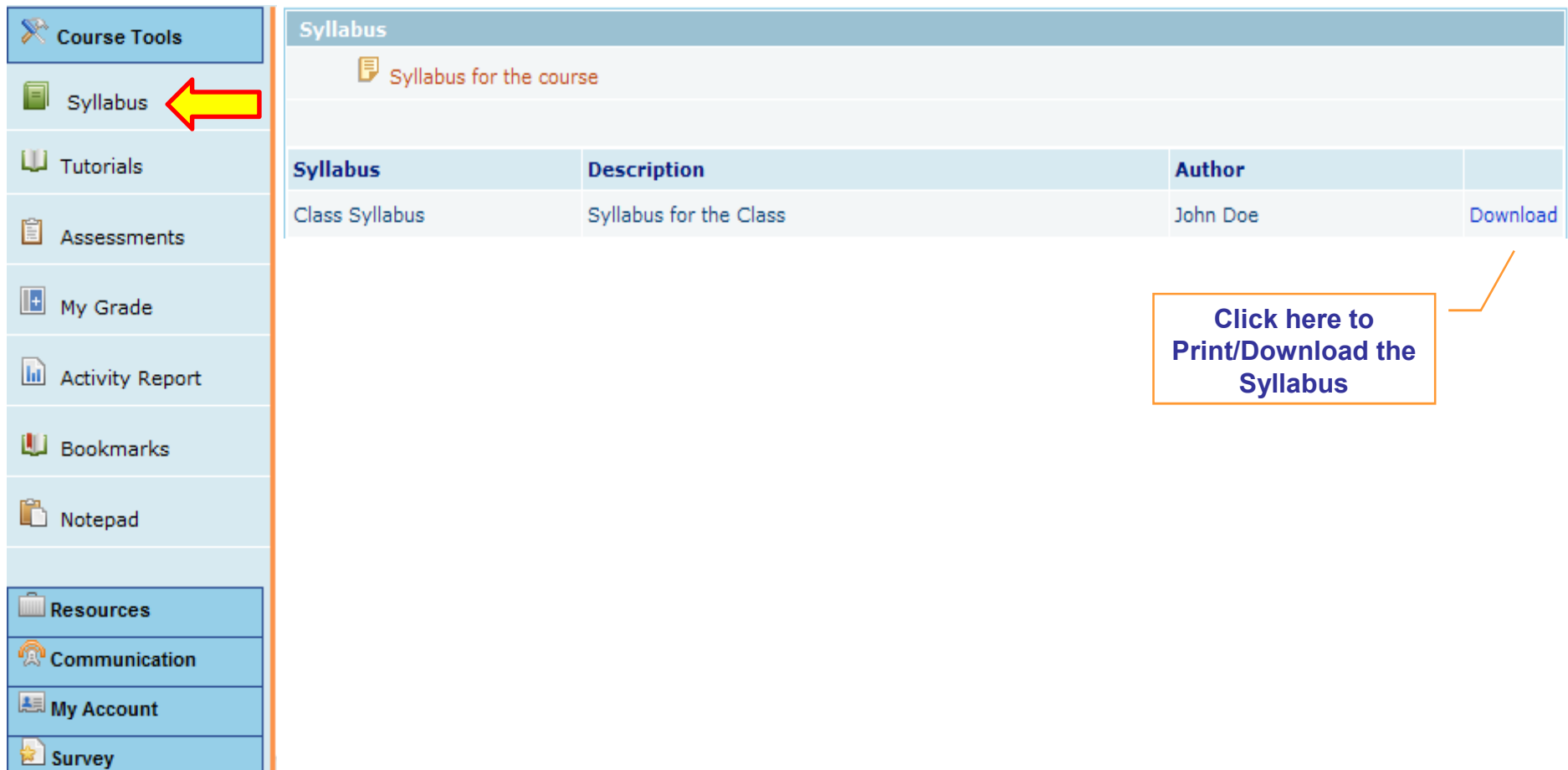
5 **My Calendar- View any scheduled events**

2. Course Tools

2.1   Syllabus

2.2   Tutorials

2.3   Assessments

2.4   My Grades

2.5   Activity Reports

2.6   Bookmark

2.7   Notepad

2.1 Course Tools – Syllabus

Click on "Syllabus" link to View Class Syllabus.

Course Tools			
📗 Syllabus ⬅			
📖 Tutorials			
📋 Assessments			
🔢 My Grade			
📊 Activity Report			
📕 Bookmarks			
📋 Notepad			
💼 Resources			
🎧 Communication			
📇 My Account			
⭐ Survey			

Syllabus

📝 Syllabus for the course

Syllabus	Description	Author	
Class Syllabus	Syllabus for the Class	John Doe	Download

Click here to Print/Download the Syllabus

Click on "Tutorials" link to view tutorials.

Click the *folder icon (+)* in front of a *Chapter* to display available *sections, then* on the, section *folder icon (+)* in front of the *topic* to display *objectives, and then on the objective folder icon (+) to display learning objectives*.

Course Tools

- Syllabus
- Tutorials ⬅
- Assessments
- My Grade
- Activity Report
- Bookmarks
- Notepad

Resources
- Communication
- My Account
- Survey
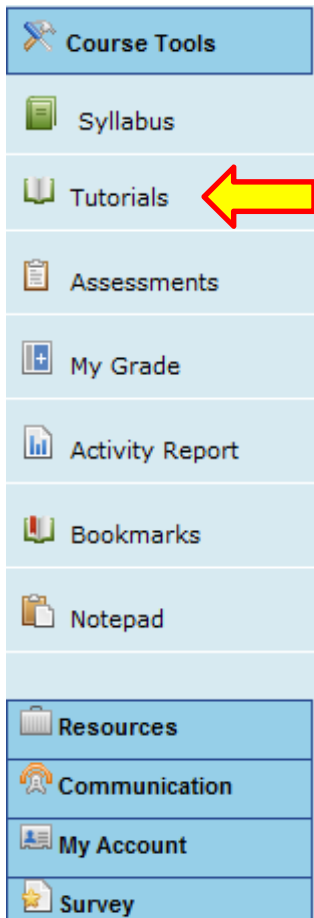
Book based course name : pureMath

Hierarchy   **Expand ALL**   **Collapse ALL**

- 📁 **pureMath**   Course Name
  - 📁 **1. Whole Numbers**   Chapter
    - 📁 **1.1 Place Value System**   Section
      - 📁 **1.1.1 Determining Place Values in Whole Numbers**   Objective
        - 📄 **Tutorial**
        - 📄 **Example1**
        - 📄 **Example2**   Learning Activities
        - 📄 **Example3**
        - 📄 **Example4**
        - 📄 **Practice Test**
        - 📄 **Homework**
        - 📄 **Quiz**
      - 📁 **1.1.2 Expressing Whole Numbers in Words**
    - 📁 **1.2 Expanded Form, Inequalities, and Rounding of W...**
    - 📁 **1.3 Addition and Subtraction of Whole Numbers**
    - 📁 **1.4 Multiplication and Division of Whole Numbers**
    - 📁 **1.5 Exponents, Order of Operations, and Averages**
  - 📁 **2. Factors and Multiples**
  - 📁 **3. Fractions**
  - 📁 **4. Decimals**

Clicking on the learning activity will download the content of this activity to your screen.

View tutorials step by step.

Click here to verify skill on this objective

Beginning Algebra(ELC-CA) > 1. Review of Pre-Algebra > 1.1 Review of Integers > Important Terms and Symbols

Ask My Instructor

Current Time : 0:0:42

Objective: Review of Integers : Important Vocabulary

Verify Skill   Discussion

Click here to send a question to instructor.

Integers ✓

- **Integers**

Number line

The set of Integers is the set of all whole numbers and their opposites.

For example:

Opposite of an integer

$$\ldots -3, -2, -1, 0, 1, 2, 3, \ldots$$

Click on Discussion to view step by step tutorial

Additive inverse property

- **Positive Integers**

Absolute value of an interger

The positive integers are the integers that are greater than zero.

Even and odd digits

Click on "Print" to Print this screen

Even and odd integers

Glossary

BookMark

Click here or press space bar to view the next step in tutorial

Notepad

Click or Press Spacebar to Continue

Copyright © 2005

Library

PAGE   1   of   610

Click here to view tutorial in automatic run mode

Click on "Assessments" link to view tests/assignments.

Course Tools
- Syllabus
- Tutorials
- **Assessments** ⬅
- My Grade
- Activity Report
- Bookmarks
- Notepad

- Resources
- Communication
- My Account
- Survey

Click on "Take" link to take the assessment.

| All | Homework | Quiz/Test | Practice |

📄 List of Assessments (Homework,Quiz & Test)

Status : All ▼   Items Per Page : 75 ▼

No.	Title	Category	#Q's	Attempts	Time Limit	Mode	Start Date	End Date	Status
1.	HW: Chpater 1	Homework	14	0 of 1	NA	Homework	12/10/2008 12:00 AM	12/10/2008 11:59 PM	Take
2.	Quiz 1 on Place Value and System	Quiz	7	1 of 3	NA	Test MC	12/10/2008 12:00 AM	12/10/2008 11:59 PM	Retake
3.	HW: Chpater 2 Fractions	Homework	5	0 of 1	NA	Homework	12/3/2008 12:00 AM	12/31/2008 11:59 PM	Resume
4.	Quiz 2 Fractions	Quiz	5	1 of 1	NA	Test MC/FR	12/3/2008 12:00 AM	12/31/2008 11:59 PM	Completed
5.	Test FR	Quiz	3	0 of 1	NA	Test FR	12/11/2008 12:00 AM	12/11/2008 11:59 PM	Inactive

Click to View:

Status:	
Take	Student can "Take" the Assessment
Retake	Student has already taken one attempt and can retake the Assessment .
Resume	Student Can "Resume". Only applies to Homework and Practice.
Completed	Student has completed the Assessments.
Inactive	Assessment is not active and students can't take the Assessment.
Expired	Assessments has expired because due date has passed.

Click on "Start" to take the selected assessment activity

Course Tools

- Syllabus
- Tutorials
- **Assessments** ⬅
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- Activity Report
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Click on start to take assessment

Title : Homework; Chapter 5: Solving Proportions

# of Questions : 20   Total Score : 20   Time Allotted : Not Applicable

Start

Total number of questions in the HW assignment

Assessments with Prerequisites.

Assessment

| All | Homework | Quiz/Test | Practice |

List of Assessments (Homework,Quiz & Test)

This icon distinguishes assessments with a prerequisite. Click on take to view list of prerequisites.

Status : All   Items Per Page : 75

No.	Title	Grade Book Category	#Q's	Attempts	Time Limit	Mode	Start Date	End Date		Status
6.	Mid Term	Mid-Term	5	0 of 5	NA	Test FR	4/15/2009 12:00 AM	4/14/2010 11:59 PM	📋	Take
7.	Final	Final	30	0 of 2	NA	Test MC/FR	4/15/2009 12:00 AM	4/14/2010 11:59 PM		Take

When all prerequisites are completed you will see a start button to take the assessment.

Take Assessment

List of Prerequisite(s).

You must complete the following prerequisite(s) before taking this assessment

Assessment Title	% Scored	% Required	Status
Chapter 1.1 Quiz	0 %	70 %	Take

Learning Activity	Time Spent	Time Required	Status
1.1 Review of Integers > Important Terms and Symbols	4 Min	15 Min	●
1.1 Review of Integers > Number Line	41 Min	15 Min	✓

Course Tools
- Syllabus
- Tutorials
- Assessments
- My Grade
- Activity Report
- Bookmarks
- Notepad
- Resources
- Communication
- My Account
- Survey

- Clicking on "**Start**" button displays the selected Homework FR (Free-Response).
- Enter the answer to the first question. First version of each question contains Solution (sample question); therefore, it is not counted for grades.
- Click on Next to go to the next question or see the solution, if you need help.
- Click on "**Submit**" to submit the HW and view results.

Click here to send a question instructor

Enter your answer in answer box using the Keypad provided (on right) and click on done to submit the question.

Enter your answer in answer box using the Keypad provided and click on done .

Alert Message when student clicks on "Next" or "Done" without answering. To move to the next question click cancel and answer the question or click ok.

- Click on "**Start"** button displays the selected Actual Quiz/Test.
- Enter the answer to the first question.
- Click on Next to go to the next question or see the solution, if you need help.
- Click on "**Submit**" to submit the quiz/test and view results.

- Click on "**Start"** button displays the assessment on screen
- Select the best answer for multiple choice questions.
- Click on "**Submit**" to submit the completed practice test.

- After submitting assessment, result page is shown.
- View the results and also diagnostic reports.

Score Details

Result Summary

🖨 Print

Total number of questions	5	Your Score	5
Number of questions with solution (Not Counted) ❓	0	Max Score	5
Total number of questions counted	5		
Number of questions attempted	5	Percent Score	**100 %**
Number of counted questions answered correctly	5		
Time taken	1 Min.		

Your score

Click here to view your response

⦿ View result report   ○ View diagnostic report

View Result Report

Result Details

No.	Question Description	Evaluation Status	Weight	Score	View Solutions
1.	Multiplying Unlike Signed Numbers	Correct	1	1	Solution
2.	Adding a group of signed numbers	Correct	1	1	Solution

View Diagnostic Report

Click here to view tutorials examples relating to assessment question.

○ View result report   ⦿ View diagnostic report

Diagnostic Report

No.	Objective/Topic	Total Questions	Answered Correctly	Percent	Review Tutorial and Example
1.	1.1 Review of Integers	3	3	100%	Go to Tutorial

2.4 Course Tools - My Grades

Click on "My Grades" link to view your grade report.

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- Syllabus
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- Assessments
- My Grade ⬅
- Activity Report
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- Notepad

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Summary Grade Report

#	Category	Total	Dropped	Average	Weight	Wtd Average
1	Homework	2	0	87.50	0.15	13.13
2	Quiz	3	0	100.00	0.15	15.00
3	Midterm/Final	0	0	---	0.45	---
4	Test	0	0	---	0.25	---
					Total	**28.13**

$$\text{Final Average} = \frac{28.13}{0.30} = 93.75$$

$$\text{Grade} = \textbf{A}$$

Detail Grade Report

Click on Detail Grade Report to View Detailed Grade Report.

2.5 Course Tools - Activity Report

- **Click on "Reports" tab to view Activity Report Link.**

- **Click on "Activity Report" link to view detailed activity time.**

2.6 Course Tools - Bookmarks

- During any learning activity, you can create a Bookmark using a small icon at the bottom of the activity screen (refer to page 9).

- Click on "Bookmarks" link to view list of bookmarked pages.

- Click on **Page Number** to view the bookmarked page.

Course Tools
- Syllabus
- Tutorials
- Assessments
- My Grade
- Activity Report
- Bookmarks
- Notepad

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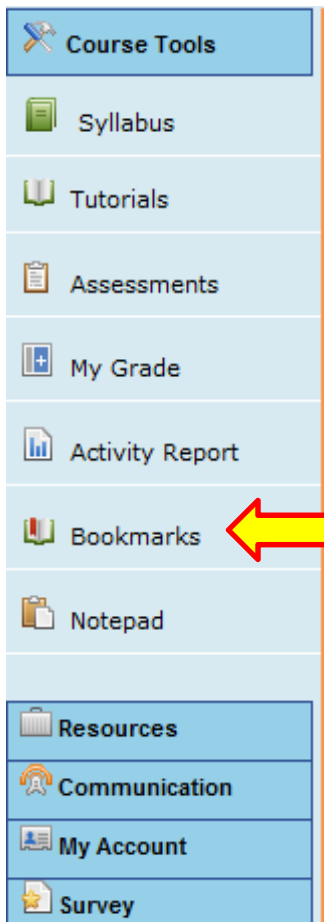
Click on the page number to go to the bookmarked page.

☐	Created Date	Page number	Bookmarks Comment
☐	2006 December 25	5	Chapter 1

Delete

- When you login again, you can click on the bookmarked page number to start from where you left off.

2.7   Course Tools - Notepad

- While using any learning activity, you may take notes for your records, by using a small notepad icon at the page of the activity screen (refer to page 9).

- Click on "Notepad" link to view notes for the selected Course Level.

3. Course Resources

3.1 My Library
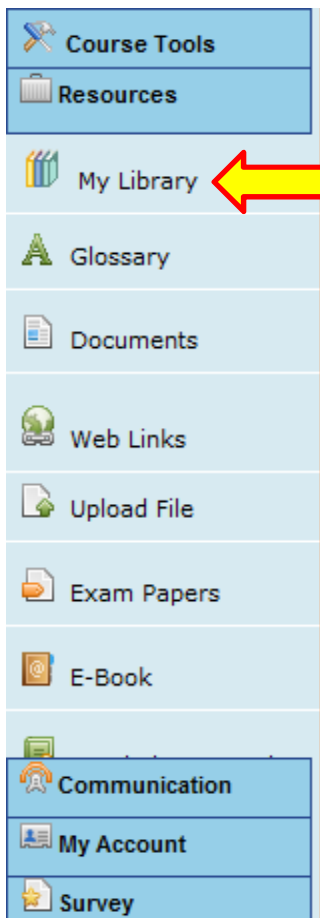
3.2 Glossary

3.3 Articles

3.4 Web links

3.1 Resources - My Library

- Click on "**Resources**" link to view resources tabs.
- Click on "**My Library**" to view list of articles and web links imported from "**Articles**" and "**Web Links**".
- Click on the Title of the Article to view the article.
- Click on the Web Link to view the webpage.

Course Tools

Resources

My Library ⟵

Glossary

Documents

Web Links

Upload File

Exam Papers

E-Book

Communication

My Account

Survey

Documents

List of documents and web links imported from the Course

Items Per Page 10

Delete

	Documents	Description	Author	
	Beginning Algebra > 1. Review of Pre-Algebra	Chapter 1: Review document	ABhard	Download

Weblinks

Items Per Page 10

Delete

	Title	Description	URL
	Beginning Algebra	Math Search	Math.com

Click on the title to view the article.

Click on web link to view the webpage.

3.2 Resources – Glossary

Click on "**Glossary**" to view list of glossary words.

You can also search glossary words by Alphabetical order.

Enter a Keyword and click "Go" to search the glossary word.

Course Tools
Resources

My Library

A Glossary

Documents

Web Links

Upload File

Exam Papers

E-Book

Communication

My Account

Survey

Glossary List

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

Search [   ] Go

Items Per Page 50

No.	Glossary Word	Glossary Description
1.	Absolute value	The absolute value of a number is the distance between the graph of the number and the graph of 0 on the number line.
2.	Addition of a group of integers	Add all the positive integers and add all the negative integers separately, then add the two sums.
3.	Addition of like fractions	Add the numerators to obtain the numerator of the sum and use the common denominator as the denominator of the sum.
4.	Addition of polynomials	Two or more polynomials can be added by combining like terms.
5.	Addition of radicals	Like radicals are added or subtracted using the Distributive Property.
6.	Addition Property of Equality	For any three real numbers a, b, and c; a = b → a + c = b + c.
7.	Addition Property of Inequality	If the same number is added to each side of an inequality, the inequality does not change.
8.	Addition with like signs	To add two or more integers with like signs, add their absolute values and affix the common sign.
9.	Addition with unlike signs	To add integers with unlike signs, subtract their absolute values (the smaller from the larger) and append the sign of the integer with larger absolute value.
10.	Addition/Subtraction: Different denominators	Steps: (1) Find the LCD of the denominators, (2) rewrite each rational expression with the LCD as the new denominator, (3) add or subtract the new equivalent fractions, and (4) reduce the result to lowest terms.
11.	Addition/Subtraction: Same denominator	Add or subtract the numerators and place the result over the common denominator.
12.	Additive Inverse Property	For each rational number a, there is another rational number; namely its opposite or additive inverse -a, such that a + (-a) = 0 and (-a) + a = 0.

3.3   Resources – Documents

Click on "**Documents"** to view list of Articles posted by your instructor.

Articles for the level

Select a course to view its articles.

Click on "Import Article(s) to
My Library" to add the article
into My Library

Selected Course Level : Basic Math1(Book Based) > 1. Whole Numbers

← Import Article(s) to My Library

	Articles	Description	Author
☐	Article one	Article One	DP

Click on the title of the article to
view the article

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3.4 Resources – Web Links

Click on "**Web Links"** link to view list of web links added by your instructor.

Click on "Import Article(s) to My Library" link to add the article into My Library

List of weblinks

📝 Select a course to view its web links

Selected Course Level : Basic Math1(Book Based) > 1. Whole Numbers

← Import Weblink to My Library

Web Links

☐ Heading: WebLinks 1

     Description: Web Links

     URL: www.educo-int.com

1

Click on web link to view the webpage.

Sidebar navigation:
- 🛠 Course Tools
- 💼 Resources
- 📚 My Library
- 🅰 Glossary
- 📄 Documents
- 🌐 Web Links
- 📤 Upload File
- 📑 Exam Papers
- 📖 E-Book
- 🎧 Communication
- 👤 My Account
- ⭐ Survey

4. Communication

4.1   Internal Mail

4.2   Announcements

4.3   Chat

4.4   Discussion Forum

- **Click on "Communication" link to view list of communication tools.**

- **Click on "Internal Mail" tab to view received e-mail.**

Course Tools						

Mail | Folders | Compose | Address Book | Search for Addresses | Options

List of Mails   Items Per Page 50 ▼

Folder : Inbox

	From	Date	Subject	📎
1. ☐	Bhardwaj, Aman	11/24/2008 5:14 PM	test	✉
2. ☐	Admin, Admin	11/21/2008 1:46 AM	Re:Assessment Re-schedule	✉

Side navigation:
- Course Tools
- Resources
- Communication
- Internal Mail
- Announcements
- Chat
- Discussion Forum
- My Tasks
- My Account
- Survey

Click on Subject of the e-mail to view received e-mail

Click "Folders" tab to view Inbox/Sent Items/Drafts.

Click on any system folders to view previously received e-mails

Enter the name of Personal Folder you would want to create and click Create Folder to create a new folder

New folder created

Click "Compose" tab to Compose a new message.

To send an e-mail, make appropriate selections.

Internal Mail

| Inbox | Folders | Compose | Address Book | Search for Addresses | Options |

Here you can compose an internal mail

To

Cc

Subject

Attachments [ ] Browse... Upload

B I U ABC | -- Format -- | -- Font family -- | -- Font size -- |

Send   Save Draft   Cancel   ☑ Save Outgoing Message   ☑ Send a copy of mail by regular email
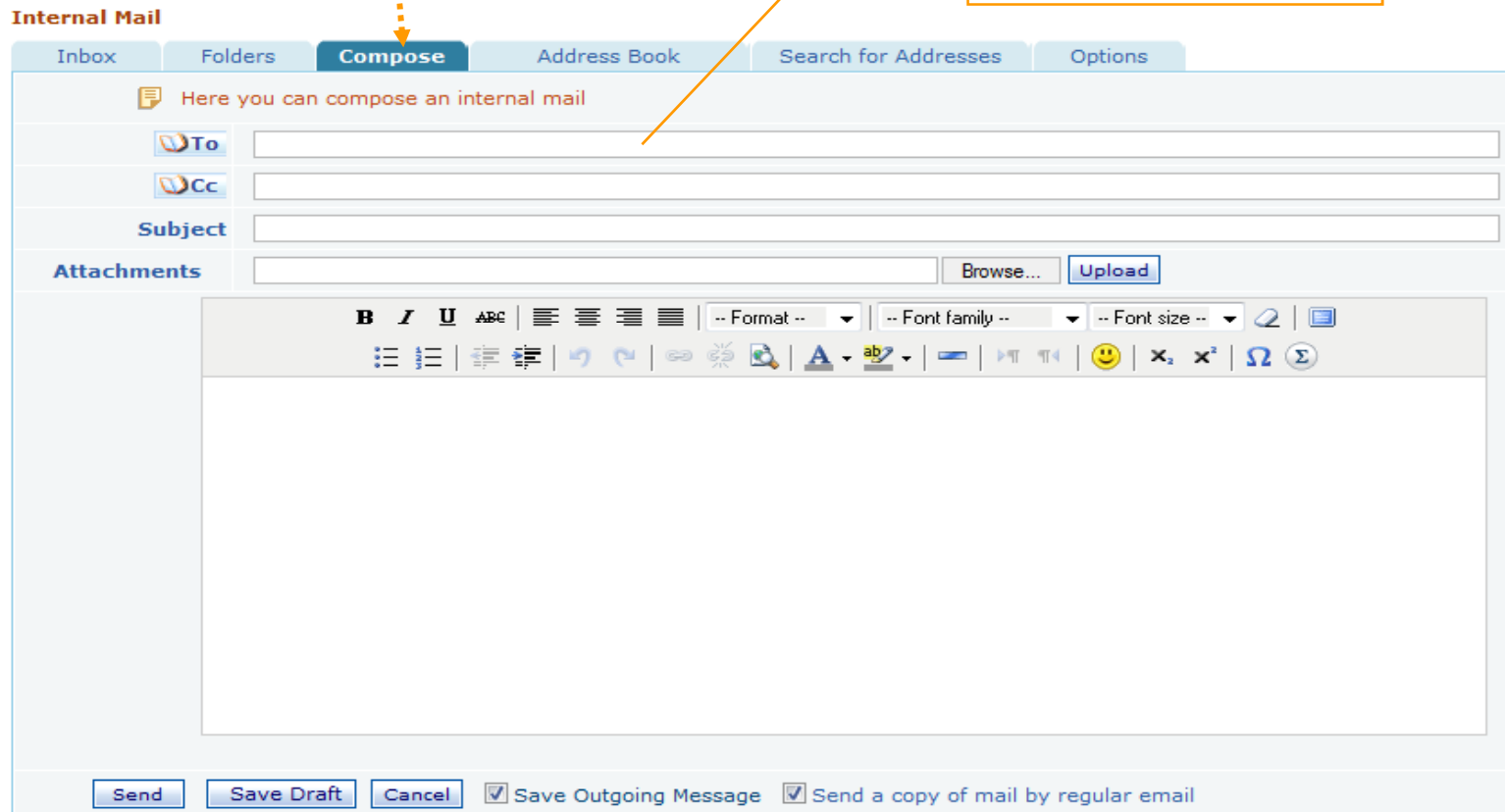
Click on "Announcement" link to view list of announcements

Click to View Course Related Announcements.

Click to View General Announcements.

Click on "Chat" link to Enter Chat Room.

Click "Enter" to enter Chat Room.

Type message and click send.

Once you have enter the chat room view list of users currently in chat room

4.4 Communication – Discussion Forum

- **Click on "Discussion Forum".**
- **Click on the Forum Title.**
- **View a thread by clicking on the thread title**
- **Post a new thread by clicking "New Thread.**

Click Discussion title to view forum.

Click "New Thread" to begin an new thread in the forum.

Click the thread title to view and reply to a thread.

5.1 Order/Billing History

5.1 My Account – Order/Billing History

- Click on "My Account" tab to view Account History

- Click on "Order/Billing History" link to view the history of your purchase.

Course Tools

Resources

Communication

My Account

Order/Billing History

Add Course

Repeat Course

ORDER/BILLING HISTORY

Order Number (Click for receipt)	Order Date	Payment Status	Shipping Status	Order Total	Customer Service Notes
101111	4/8/2007 9:17:08 PM	Payment Method: CREDITCARD	Shipped	$33.00	None

Click On Order Number to view/Print the receipt of your purchase.

Survey