

EducoSoft

Student Users Guide

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| 4. Communication Tools | 27 – 33 |
| 5. My Account | 34 – 35 |

1. EducoSoft Home

Go to “www.educosoft.com”



The screenshot shows the EducoSoft website home page. At the top left is the EducoSoft logo with the tagline "education @ your fingertips". To the right of the logo is the text "Online Math Courses for College & Universities" and a "Select country: USA" dropdown menu. Below the logo is a navigation bar with three main categories: "Higher Education", "School (K-12)", and "Self Learning". Under "Higher Education", there are sub-links for "Product Info", "Features", "Support", and "Contact Us".

The main content area features a large image of students in a classroom. To the right of the image is a blue box with the text: "Dedicated to improving the quality of education by empowering the teacher and engaging the student through:" followed by a list of features:

- Online lecture notes for teachers
- Online tutorials for students
- Practice testing with instant feedback
- Online Homework/Quizzes/Test
- Grade and activity reports
- Teacher & student communication tools
- Textbooks compatible with online content

Below the features list is a "Take a Test" button. To the right of the main content is a "LOGIN" section with fields for "Enter Your Email" and "Enter your password?", a "GO" button, and a "NEW STUDENT" section with a "Register Now" button.

At the bottom of the page, there are sections for "LATEST NEWS" and "TESTIMONIALS". The "LATEST NEWS" section includes a paragraph about children's activities and performance from anywhere internet or mobile service is available, and a sub-section for "Feb 29th EducoSoft Spring 2009 Release" with a paragraph about the Spring 2009 release. The "TESTIMONIALS" section includes a "Student" testimonial and a "Faculty" testimonial.

At the bottom right, there is a "Popular Resources" section with links for "Getting Started", "System Requirements", and "FAQ's".

At the very bottom of the page is the copyright notice: "Copyright © 2005-2009 Educo International Inc. All rights reserved | [Sitemap](#) | [Privacy Policy](#) | [Terms of Use](#) | [Links](#)".

Student Login

- To Login as a Student
 - Enter your e-mail ID
 - Enter your password
 - Click Go

The screenshot displays the EducoSoft website interface. At the top, the logo "EducoSoft" is accompanied by the tagline "education @ your fingertips" and the text "Online Math Courses for College & Universities". A "Select country: USA" dropdown menu is visible. The navigation menu includes "Higher Education", "School (K-12)", and "Self Learning", with sub-links for "Product Info", "Features", "Support", and "Contact Us".

The main content area features a banner with the text: "Dedicated to improving the quality of education by empowering the teacher and engaging the student through:" followed by a list of features: "Online lecture notes for teachers", "Online tutorials for students", "Practice testing with instant feedback", "Online Homework/Quizzes/Test", "Grade and activity reports", "Teacher & student communication tools", and "Textbooks compatible with online content". A "Take a Tour" button is located below this list.

The "LOGIN" section is highlighted with red boxes and numbered callouts:

1. Enter e-mail ID (points to the "Enter Your Email" input field)
2. Enter Password (points to the "Enter your password?" input field)
3. Click on Go (points to the "GO" button)

Below the login form, there are sections for "NEW STUDENT" (with a "Register Now" button) and "Popular Resources" (with links for "Getting Started", "System Requirements", and "FAQ's").

At the bottom, there are sections for "LATEST NEWS" and "TESTIMONIALS". The footer contains the copyright notice: "Copyright © 2005-2009 Educo International Inc. All rights reserved | [Sitemap](#) | [Privacy Policy](#) | [Terms of Use](#) | [Links](#)".

Student Home Page

(1/3)

The screenshot shows the EducoSoft Student Home Page. At the top left is the EducoSoft logo. On the right, it says "Welcome: Prof. Aman Bhardwaj" and "Student". Below this is a navigation bar with links: Home, My Profile, Support, FAQ, Logout. Below the navigation bar is a secondary bar with "Contact Instructor" and "Select Section". On the left is a sidebar with "Course Tools" and "Resources" sections. The "Course Tools" section includes Syllabus, Tutorials, Assessments, My Grade, Activity Report, Bookmarks, and Notepad. The "Resources" section includes Communication, My Account, and Survey. A list of numbered callouts (1-10) is provided to the right of the page, each pointing to a specific element on the page.

9 10

Welcome: Prof. Aman Bhardwaj
Student

Home My Profile Support FAQ Logout

Contact Instructor Select Section

ELC-GA | Fall 2009 | Beginning Algebra | Test Section

- 1 Student Name
- 2 Home – Home page for Student View.
- 3 My Profile - To View/Edit Profile
- 4 Support – To Contact Educo
- 5 FAQ – Frequently Asked Questions
- 6 Logout
- 7 Contact Instructor – To Contact your Instructor
- 8 Select Section- Select a different course to view From current or previous term
- 9 Institution
- 10 Term

Student Home Page

(1/3)

The screenshot shows the EducoSoft Student Home Page interface. At the top, the EducoSoft logo is on the left, and the user's name 'Welcome: Prof. Aman Bhardwaj' and role 'Student' are on the right. Below this is a navigation bar with links for Home, My Profile, Support, FAQ, and Logout. A secondary navigation bar contains 'Contact Instructor' and 'Select Section'. On the left, a 'Course Tools' sidebar lists various tools like Syllabus, Tutorials, Assessments, My Grade, Activity Report, Bookmarks, and Notepad. Below the sidebar, there are sections for Resources, Communication, My Account, and Survey. The main content area on the right contains numbered callouts 11 through 17, each with a brief description of a feature or tool.

EducoSoft™

Welcome: Prof. Aman Bhardwaj
Student

Home My Profile Support FAQ Logout

ELC-GA | Fall 2009 | Beginning Algebra | Test Section

Contact Instructor Select Section

Course Tools

- Syllabus
- Tutorials
- Assessments
- My Grade
- Activity Report
- Bookmarks
- Notepad

Resources

- Communication
- My Account
- Survey

11 Course

12 Section

13 Course Tools – To view Syllabus, Tutorials, Take Assessments, check your Grades, Bookmarks, and Notepad Tools.

14 Resources – To view My Library, Glossary, Articles and Web Links.

15 Communication – To access Internal Mail, Announcements and Notice Board.

16 My Account – To view your Order / Billing History and to Add/Repeat Course

17 Surveys – To view and respond to surveys.

Welcome to EducoSoft

Today's Date : July 21, 2009

1 Announcements

Course (0) General (0)

View Today Last 7 Days Last 30 Days View All

Announcement Posted on : July 21, 2009

There are no course related announcements to show in this List.

more...

2 My Courses

Term Name : Demo Training 2009

Course Name	Section Name	
Beginning Algebra(ELC-CA)	BA_ELC-CA	

3 Messages

You have 2 unread message(s)

more...

4 My Assessments

Due from 7/20/2009 to 7/27/2009

Select a date:

No.	Title	
1.	T : Mid Term	<input type="button" value="Take"/>

See All Assessments

5 My Calendar

You have 1 task(s) scheduled today

Description		
Study Group @ 7pm		

1 Announcements

2 My Courses- List of all courses by term.

3 Messages- Alert shows number of unread internal emails.

4 My Assessment- Display assessments due within next seven days

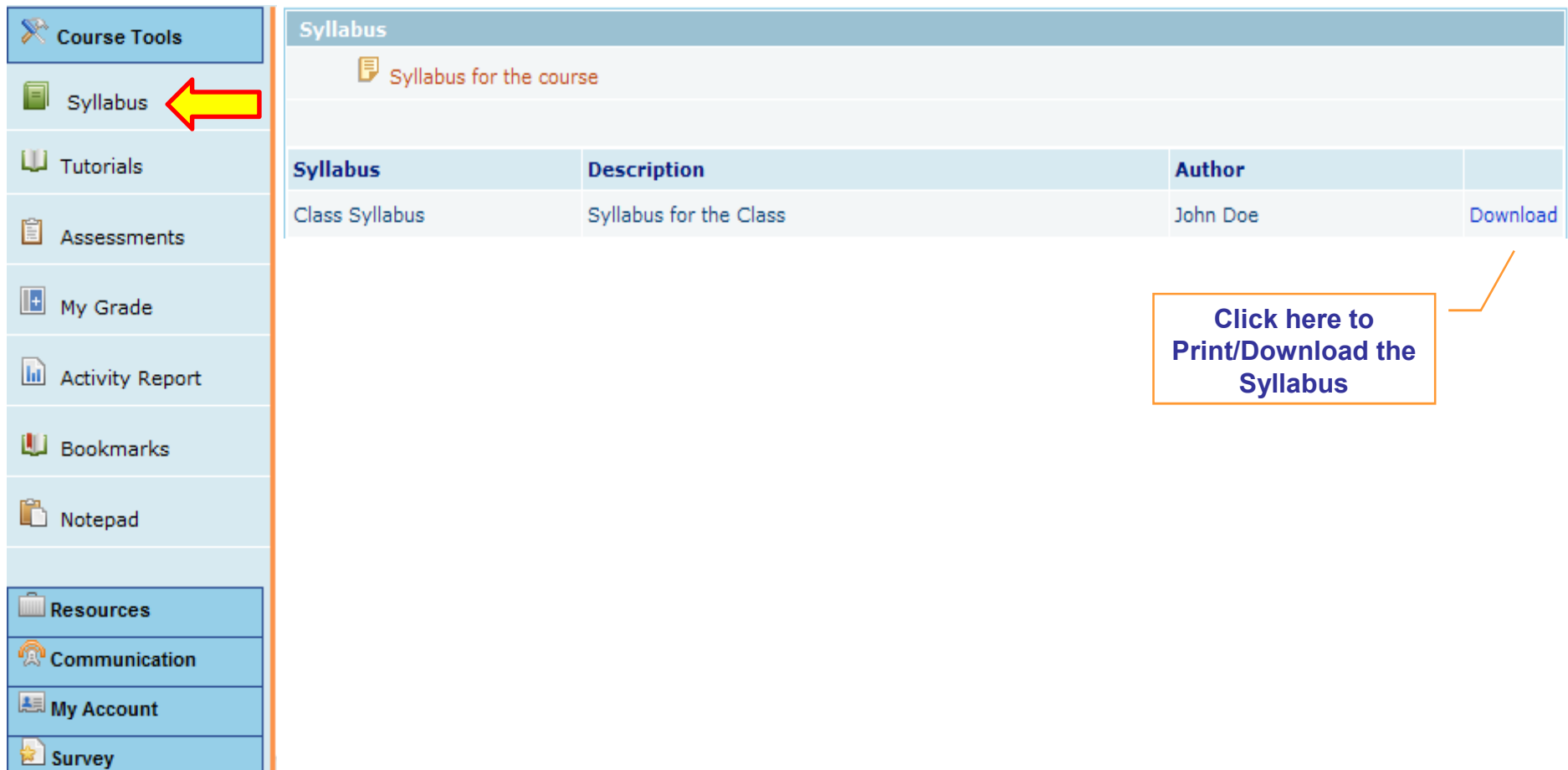
5 My Calendar- View any scheduled events

2. Course Tools

- 2.1 Syllabus**
- 2.2 Tutorials**
- 2.3 Assessments**
- 2.4 My Grades**
- 2.5 Activity Reports**
- 2.6 Bookmark**
- 2.7 Notepad**

2.1 Course Tools – Syllabus

Click on “Syllabus” link to View Class Syllabus.

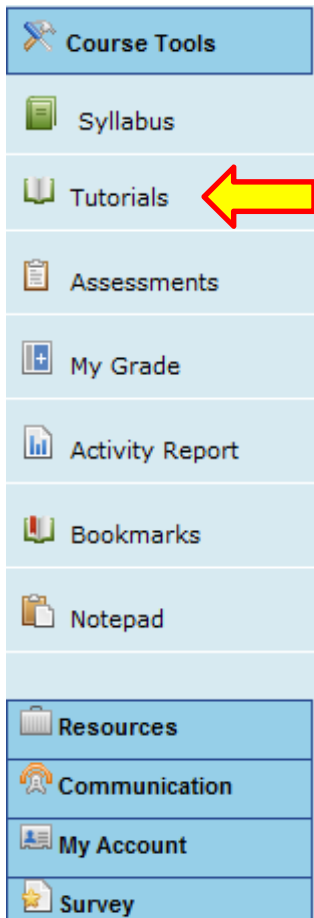


The screenshot displays a course management system interface. On the left is a vertical sidebar with various tool icons and labels: Course Tools, Syllabus (highlighted with a red arrow), Tutorials, Assessments, My Grade, Activity Report, Bookmarks, Notepad, Resources, Communication, My Account, and Survey. The main content area is titled "Syllabus" and contains a link "Syllabus for the course" with a document icon. Below this is a table with the following data:

Syllabus	Description	Author	
Class Syllabus	Syllabus for the Class	John Doe	Download

An orange callout box with a line pointing to the "Download" link contains the text: "Click here to Print/Download the Syllabus".

Click on “Tutorials” link to view tutorials.



Book based course name : pureMath
Hierarchy [Expand ALL](#) [Collapse ALL](#)

- pureMath (Course Name)
 - 1. Whole Numbers (Chapter)
 - 1.1 Place Value System (Section)
 - 1.1.1 Determining Place Values in Whole Numbers (Objective)
 - Tutorial
 - Example1
 - Example2
 - Example3
 - Example4
 - Practice Test
 - Homework
 - Quiz

Learning Activities
 - 1.1.2 Expressing Whole Numbers in Words
 - 1.2 Expanded Form, Inequalities, and Rounding of W...
 - 1.3 Addition and Subtraction of Whole Numbers
 - 1.4 Multiplication and Division of Whole Numbers
 - 1.5 Exponents, Order of Operations, and Averages
 - 2. Factors and Multiples
 - 3. Fractions
 - 4. Decimals

Click the *folder icon (+)* in front of a *Chapter* to display available *sections*, then on the, *section folder icon (+)* in front of the *topic* to display *objectives*, and then on the *objective folder icon (+)* to display *learning objectives*.

Clicking on the learning activity will download the content of this activity to your screen.

View tutorials step by step.

The screenshot shows a web-based tutorial interface. At the top, the breadcrumb path is: **Beginning Algebra(ELC-CA) > 1. Review of Pre-Algebra > 1.1 Review of Integers > Important Terms and Symbols**. The current time is 0:0:42. The objective is **Review of Integers : Important Vocabulary**. There are two tabs: **Verify Skill** and **Discussion**. The **Integers** topic is selected, indicated by a red checkmark. The main content area lists two topics: **Integers** and **Positive Integers**. The **Integers** section defines the set of integers and provides an example: $\dots -3, -2, -1, 0, 1, 2, 3, \dots$. The **Positive Integers** section defines them as integers greater than zero. On the left, a vertical menu lists related topics: **Integers**, **Number line**, **Opposite of an integer**, **Additive inverse property**, **Absolute value of an integer**, **Even and odd digits**, and **Even and odd integers**. At the bottom, there is a **Click or Press Spacebar to Continue** button. The page number is **PAGE 1 of 610**. Callout boxes provide instructions: 'Click here to verify skill on this objective' points to the **Verify Skill** tab; 'Click here to send a question to instructor.' points to the **Ask My Instructor** button; 'Click on Discussion to view step by step tutorial' points to the **Discussion** tab; 'Click on "Print" to Print this screen' points to the printer icon; 'Click here or press space bar to view the next step in tutorial' points to the **Click or Press Spacebar to Continue** button; 'Click here to view tutorial in automatic run mode' points to the **Click or Press Spacebar to Continue** button. On the far left, four boxes labeled **Glossary**, **BookMark**, **Notepad**, and **Library** point to icons in the bottom toolbar.

2.3 Course Tools - Assessments

1/7

Click on “Assessments” link to view tests/assignments.

Course Tools

- Syllabus
- Tutorials
- Assessments**
- My Grade
- Activity Report
- Bookmarks
- Notepad
- Resources
- Communication
- My Account
- Survey

All Homework Quiz/Test Practice

List of Assessments (Homework, Quiz & Test)

Status : All Items Per Page : 75

No.	Title	Category	#Q's	Attempts	Time Limit	Mode	Start Date	End Date	Status
1.	HW: Chapter 1	Homework	14	0 of 1	NA	Homework	12/10/2008 12:00 AM	12/10/2008 11:59 PM	Take
2.	Quiz 1 on Place Value and System	Quiz	7	1 of 3	NA	Test MC	12/10/2008 12:00 AM	12/10/2008 11:59 PM	Retake
3.	HW: Chapter 2 Fractions	Homework	5	0 of 1	NA	Homework	12/3/2008 12:00 AM	12/31/2008 11:59 PM	Resume
4.	Quiz 2 Fractions	Quiz	5	1 of 1	NA	Test MC/FR	12/3/2008 12:00 AM	12/31/2008 11:59 PM	Completed
5.	Test FR	Quiz	3	0 of 1	NA	Test FR	12/11/2008 12:00 AM	12/11/2008 11:59 PM	Inactive

Click on “Take” link to take the assessment.

Click to View:

Status:	
Take	Student can “Take” the Assessment
Retake	Student has already taken one attempt and can retake the Assessment .
Resume	Student Can “Resume”. Only applies to Homework and Practice.
Completed	Student has completed the Assessments.
Inactive	Assessment is not active and students can't take the Assessment.
Expired	Assessments has expired because due date has passed.

Click on “Start” to take the selected assessment activity

The screenshot displays the 'Assessments' section of a course management system. On the left is a vertical sidebar with icons and labels for 'Course Tools', 'Syllabus', 'Tutorials', 'Assessments', 'My Grade', 'Activity Report', 'Bookmarks', 'Notepad', 'Resources', 'Communication', 'My Account', and 'Survey'. A yellow arrow points to the 'Assessments' icon. The main content area shows a notification 'Click on start to take assessment', the title 'Homework; Chapter 5: Solving Proportions', and a table with the following data:

# of Questions : 20	Total Score : 20	Time Allotted : Not Applicable
---------------------	------------------	--------------------------------

Below the table is a 'Start' button. A red box highlights the 'Start' button, and a red arrow points from the text 'Click on “Start” to take the selected assessment activity' to it. A blue box with the text 'Total number of questions in the HW assignment' has a line pointing to the '# of Questions : 20' cell in the table.

Assessments with Prerequisites.


- Course Tools
- Syllabus
- Tutorials
- Assessments 
- My Grade
- Activity Report
- Bookmarks
- Notepad
- Resources
- Communication
- My Account
- Survey

Assessment

All Homework Quiz/Test Practice

List of Assessments (Homework, Quiz & Test)

Status : All Items Per Page : 75

No.	Title	Grade Book Category	#Q's	Attempts	Time Limit	Mode	Start Date	End Date	Status
6.	Mid Term	Mid-Term	5	0 of 5	NA	Test FR	4/15/2009 12:00 AM	4/14/2010 11:59 PM	 Take
7.	Final	Final	30	0 of 2	NA	Test MC/FR	4/15/2009 12:00 AM	4/14/2010 11:59 PM	Take

This icon distinguishes assessments with a prerequisite. Click on take to view list of prerequisites.



When all prerequisites are completed you will see a start button to take the assessment.

Take Assessment

List of Prerequisite(s).

You must complete the following prerequisite(s) before taking this assessment

Assessment Title	% Scored	% Required	Status
Chapter 1.1 Quiz	0 %	70 %	Take

Learning Activity	Time Spent	Time Required	Status
1.1 Review of Integers > Important Terms and Symbols	4 Min	15 Min	
1.1 Review of Integers > Number Line	41 Min	15 Min	

2.3.1 Course Tools – Assessments - Homework FR

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- Clicking on “**Start**” button displays the selected Homework FR (Free-Response).
- Enter the answer to the first question. First version of each question contains Solution (sample question); therefore, it is not counted for grades.
- Click on Next to go to the next question or see the solution, if you need help.
- Click on “**Submit**” to submit the HW and view results.

The screenshot shows a homework assessment interface. On the left, a sidebar displays 'Total Questions : 6' and a list of question indicators (1-6). Question 3 is marked 'Correct', question 4 is 'Incorrect', and question 5 is the 'Current Question'. A 'Sample Question' indicator is shown for question 1. The main area shows the question: 'Simplify : $19 + (-23) + 11 + (-12)$ '. Below the question is an empty answer box and a 'Done' button. To the right is a keypad with buttons for digits 0-9, a decimal point, a negative sign, and buttons for 'Delete', 'Back', and 'Clear'. An 'Ask My Instructor' button is in the top right. A modal dialog box is open, displaying a message: 'Message from webpage: You have not answered the question or didn't click on "Done" after entering the answer. Click on "OK" to skip this question or "Cancel" to answer the question.' At the bottom, there are navigation buttons: 'Prev', 'Submit', 'Save and complete later', and 'Next'.

Click here to send a question instructor

Enter your answer in answer box using the Keypad provided (on right) and click on done to submit the question.

Enter your answer in answer box using the Keypad provided and click on done .

Alert Message when student clicks on “Next” or “Done” without answering. To move to the next question click cancel and answer the question or click ok.

2.3.2 Course Tools – Assessments - Actual (Quiz/Test)

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- Click on “**Start**” button displays the selected Actual Quiz/Test.
- Enter the answer to the first question.
- Click on Next to go to the next question or see the solution, if you need help.
- Click on “**Submit**” to submit the quiz/test and view results.

The screenshot shows a quiz interface for 'John Doe' on 'HW: Chapter 1', 'Page 19 of 24'. The current question (19) asks for the number of meters traveled in five light years, given that light travels 300,000,000 meters per second. The interface includes a question grid on the left, a question text area, an answer box, a keypad, and navigation buttons at the bottom. Annotations provide instructions on how to interact with the interface.

Light travels 300,000,000 meters per second. A light year is the distance that light travels in one year. Use scientific notation to express the number of meters traveled in five light years.

Enter your answer in answer box using the Keypad provided (on right) and click on done to submit the question

Click here to send a question instructor

Use the Keypad to enter answer, or use keyboard if the answer does not have math symbols.

Click on Submit to submit the assessment

Annotations in the image include:

- A box pointing to the 'Ask My Instructor' button: "Click here to send a question instructor"
- A box pointing to the keypad: "Use the Keypad to enter answer, or use keyboard if the answer does not have math symbols."
- A box pointing to the answer input area: "Enter your answer in answer box using the Keypad provided (on right) and click on done to submit the question"
- A box pointing to the 'Submit' button: "Click on Submit to submit the assessment"

2.3.3 Course Tools – Assessments - Practice

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- Click on “**Start**” button displays the assessment on screen
- Select the best answer for multiple choice questions.
- Click on “**Submit**” to submit the completed practice test.

The screenshot displays a user interface for a practice assessment. At the top, the user's name "John Doe" is shown on the left, and the test title "TEST Mixed MC-FR" is centered. On the right, it indicates "Time not allotted" and "No timer". Below this, "Part - I" and "Page 3 of 10" are visible. A score of "A11335" and a weight of "1" are shown in the top right corner. A legend in the bottom left corner identifies question statuses: "Not Attempted" (white), "Correct" (green), and "Incorrect" (red). A grid of question numbers (1-10) is on the left, with question 3 highlighted in green. The main area shows question 3: "3) Which is the smallest : -4, -3, -1 or 0 ?" with five radio button options: a) -4, b) -3, c) -1, d) 0, and e) None of the above. The answer "a) -4" is selected. Below the question, it says "Correct !!". A "Solution" section is visible with a link to "Solution 1". At the bottom, there are "Prev", "Submit", and "Next" buttons. Two callout boxes provide instructions: one pointing to the "Ask My Instructor" button and another pointing to the "Submit" button.

John Doe

TEST Mixed MC-FR

Time not allotted
No timer

Part - I Page 3 of 10

A11335 Weight: 1

Ask My Instructor

Total Questions : 10

1	2	3	4	5
6	7	8	9	10

3) Which is the smallest : -4, -3, -1 or 0 ?

a) -4

b) -3

c) -1

d) 0

e) None of the above

Correct !!

Solution

[Solution 1](#)

Not Attempted
Correct
Incorrect

Prev Submit Next

Click here send a question to instructor

Click Submit to submit the test.

2.3.4 Course Tools - Results

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- After submitting assessment, result page is shown.
- View the results and also diagnostic reports.

The screenshot displays the assessment results interface. At the top, there are two tabs: "Score Details" (selected) and "Result Summary". A "Print" icon is visible in the top right corner.

The "Score Details" section contains a table with the following data:

Total number of questions	5	Your Score	5
Number of questions with solution (Not Counted)	0	Max Score	5
Total number of questions counted	5	Percent Score	100 %
Number of questions attempted	5		
Number of counted questions answered correctly	5		
Time taken	1 Min.	View Result Report	

Below this table are two radio buttons: "View result report" (selected) and "View diagnostic report".

The "Result Details" section contains a table with the following data:

No.	Question Description	Evaluation Status	Weight	Score	View Solutions
1.	Multiplying Unlike Signed Numbers	Correct	1	1	Solution
2.	Adding a group of signed numbers	Correct	1	1	Solution

Below this table are two radio buttons: "View result report" (selected) and "View diagnostic report".














The "Diagnostic Report" section contains a table with the following data:

No.	Objective/Topic	Total Questions	Answered Correctly	Percent	Review Tutorial and Example
1.	1.1 Review of Integers	3	3	100%	Go to Tutorial

Callouts in the image point to the "Score Details" tab, the "100 %" score, the "View Result Report" link, the "View diagnostic report" radio button, the "View Diagnostic Report" link, and the "Go to Tutorial" button.

2.4 Course Tools - My Grades

Click on “My Grades” link to view your grade report.

 Course Tools
 Syllabus
 Tutorials
 Assessments
 My Grade 
 Activity Report
 Bookmarks
 Notepad
 Resources
 Communication
 My Account
 Survey

Summary Grade Report

#	Category	Total	Dropped	Average	Weight	Wtd Average
1	Homework	2	0	87.50	0.15	13.13
2	Quiz	3	0	100.00	0.15	15.00
3	Midterm/Final	0	0	---	0.45	---
4	Test	0	0	---	0.25	---
Total						28.13

$$\text{Final Average} = \frac{28.13}{0.30} = 93.75$$

Grade = A

[Detail Grade Report](#)

Click on Detail Grade Report to View Detailed Grade Report.

2.5 Course Tools - Activity Report

- Click on “Reports” tab to view Activity Report Link.
- Click on “Activity Report” link to view detailed activity time.

Page 1 of 1 Pdf

Student : John Doe **Activity Time Report**
Class : Workshop Demo **Date:** 12/10/2008 04:54 PM
Instructor : Aman Bhardwaj **Total Time Spent:** 0:24:12
Term : CAU Workshop
Institution : ELC-GA

Activity	Last Accessed	Time Spent
----------	---------------	------------

Tutorial		
-----------------	--	--

<i>1.1 Review of Integers</i>		
Important Terms and Symbols	10/09/2008 03:41 AM	0:00:20
<i>2.2.3 Solve One-Step Equations</i>		
Tutorial	10/24/2008 01:03 PM	0:07:53
Example1	10/24/2008 01:04 PM	0:00:06
Total		0:08:19

Homework		
HW: Chpater 2 Fractions	12/04/2008 01:13 AM	0:00:17
HW: Chpater 1	12/10/2008 03:50 PM	0:05:30
Total		0:05:47

Test MC		
Quiz 1 on Place Value and System	12/10/2008 04:00 PM	0:09:07
Total		0:09:07

Test MC/FR		
Quiz 2 Fractions	12/10/2008 03:14 PM	0:00:59
Total		0:00:59

Attempted Activity

Last Accessed Date of the Activity taken

Total Time spent on Activity

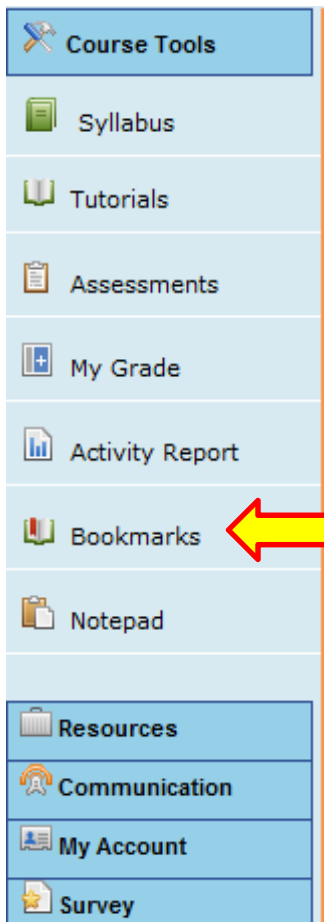
Total Time Spent

- Course Tools
- Syllabus
- Tutorials
- Assessments
- My Grade
- Activity Report
- Bookmarks
- Notepad
- Resources
- Communication
- My Account
- Survey



2.6 Course Tools - Bookmarks

- During any learning activity, you can create a Bookmark using a small icon at the bottom of the activity screen (refer to page 9).
- Click on “Bookmarks” link to view list of bookmarked pages.
- Click on **Page Number** to view the bookmarked page.



Click on the page number to go to the bookmarked page.

<input type="checkbox"/>	Created Date	Page number	Bookmarks Comment
<input type="checkbox"/>	2006 December 25	5	Chapter 1

Delete

- When you login again, you can click on the bookmarked page number to start from where you left off.

2.7 Course Tools - Notepad

- While using any learning activity, you may take notes for your records, by using a small notepad icon at the page of the activity screen (refer to page 9).
- Click on “Notepad” link to view notes for the selected Course Level.

Course Tools

- Syllabus
- Tutorials
- Assessments
- My Grade
- Activity Report
- Bookmarks
- Notepad**
- Resources
- Communication
- My Account
- Survey

View Note

Notes for the selected Course Level are displayed here

Selected Course Level : Basic Math1(Book Based) > 1. Whole Numbers > 1.1 Place Value System > 1.1.1 Determining Place Values in Whole Numbers > Tutorial

Heading

<input type="checkbox"/>	Heading	Note	Created Date
<input type="checkbox"/>	Chapter 1 Notes	Chapter 1 Notes goes here.	12/30/2006 11:05:39 AM

3. Course Resources

3.1 My Library

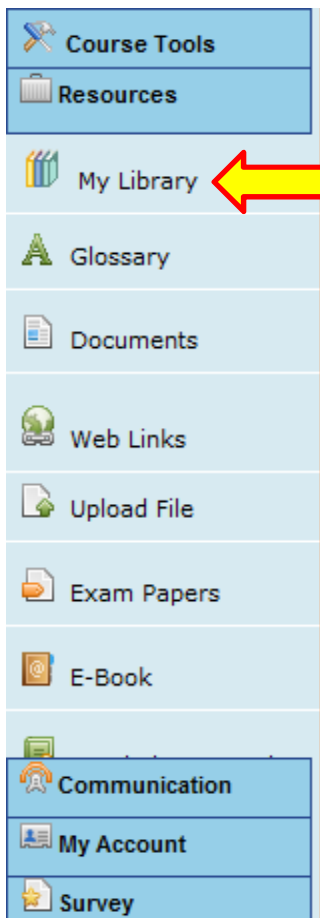
3.2 Glossary

3.3 Articles

3.4 Web links

3.1 Resources - My Library

- Click on “**Resources**” link to view resources tabs.
- Click on “**My Library**” to view list of articles and web links imported from “**Articles**” and “**Web Links**”.
- Click on the Title of the Article to view the article.
- Click on the Web Link to view the webpage.



Course Tools
Resources
My Library
Glossary
Documents
Web Links
Upload File
Exam Papers
E-Book
Communication
My Account
Survey



Documents

List of documents and web links imported from the Course

Items Per Page 10 [Delete](#)

<input type="checkbox"/>	Documents	Description	Author	
<input type="checkbox"/>	Beginning Algebra > 1. Review of Pre-Algebra	Chapter 1: Review document	ABhard	Download

Weblinks

Items Per Page 10 [Delete](#)

<input type="checkbox"/>	Title	Description	URL
<input type="checkbox"/>	Beginning Algebra	Math Search	Math.com

Click on the title to view the article.

Click on web link to view the webpage.

3.2 Resources – Glossary

Click on “**Glossary**” to view list of glossary words.

You can also search glossary words by Alphabetical order.

Enter a Keyword and click “Go” to search the glossary word.

The screenshot shows a web interface for a glossary. On the left is a vertical sidebar with navigation options: Course Tools, Resources, My Library, Glossary (highlighted with a red arrow), Documents, Web Links, Upload File, Exam Papers, E-Book, Communication, My Account, and Survey. The main content area is titled 'Glossary List' and features an alphabetical index (A-Z and All) and a search bar with a 'Go' button. Below the search bar is a table with 12 rows of glossary entries. The table has three columns: 'No.', 'Glossary Word', and 'Glossary Description'. The 'Items Per Page' is set to 50.

No.	Glossary Word	Glossary Description
1.	Absolute value	The absolute value of a number is the distance between the graph of the number and the graph of 0 on the number line.
2.	Addition of a group of integers	Add all the positive integers and add all the negative integers separately, then add the two sums.
3.	Addition of like fractions	Add the numerators to obtain the numerator of the sum and use the common denominator as the denominator of the sum.
4.	Addition of polynomials	Two or more polynomials can be added by combining like terms.
5.	Addition of radicals	Like radicals are added or subtracted using the Distributive Property.
6.	Addition Property of Equality	For any three real numbers a , b , and c ; $a = b \rightarrow a + c = b + c$.
7.	Addition Property of Inequality	If the same number is added to each side of an inequality, the inequality does not change.
8.	Addition with like signs	To add two or more integers with like signs, add their absolute values and affix the common sign.
9.	Addition with unlike signs	To add integers with unlike signs, subtract their absolute values (the smaller from the larger) and append the sign of the integer with larger absolute value.
10.	Addition/Subtraction: Different denominators	Steps: (1) Find the LCD of the denominators, (2) rewrite each rational expression with the LCD as the new denominator, (3) add or subtract the new equivalent fractions, and (4) reduce the result to lowest terms.
11.	Addition/Subtraction: Same denominator	Add or subtract the numerators and place the result over the common denominator.
12.	Additive Inverse Property	For each rational number a , there is another rational number; namely its opposite or additive inverse $-a$, such that $a + (-a) = 0$ and $(-a) + a = 0$.

3.3 Resources – Documents

Click on “**Documents**” to view list of Articles posted by your instructor.

The screenshot shows a sidebar menu on the left with the following items: Course Tools, Resources, My Library, Glossary, Documents (highlighted with a red arrow), Web Links, Upload File, Exam Papers, E-Book, Communication, My Account, and Survey. The main content area is titled 'Articles for the level' and contains a message: 'Select a course to view its articles.' Below this, it shows the 'Selected Course Level : Basic Math1(Book Based) > 1. Whole Numbers'. A link 'Import Article(s) to My Library' is visible. A table lists articles with columns for 'Articles', 'Description', and 'Author'. The table contains one entry: 'Article one' with description 'Article One' and author 'DP'. Two callout boxes provide instructions: one points to the 'Import Article(s) to My Library' link, and another points to the 'Article one' title in the table.

Articles	Description	Author
<input type="checkbox"/> Article one	Article One	DP

3.4 Resources – Web Links

Click on “**Web Links**” link to view list of web links added by your instructor.

The screenshot shows a navigation menu on the left with 'Web Links' highlighted by a red arrow. The main content area is titled 'List of weblinks' and contains a message: 'Select a course to view its web links'. Below this, it shows the 'Selected Course Level : Basic Math1(Book Based) > 1. Whole Numbers'. A link 'Import Weblink to My Library' is visible. A table titled 'Web Links' contains one entry with the following details:

Heading:	WebLinks 1
Description:	Web Links
URL:	www.educo-int.com
1	

Two callout boxes provide instructions: one points to the 'Import Weblink to My Library' link, and another points to the '1' in the table row.

4. Communication

- 4.1 Internal Mail**
- 4.2 Announcements**
- 4.3 Chat**
- 4.4 Discussion Forum**

4.1 Communication – Internal Mail

1/3

- Click on “Communication” link to view list of communication tools.
- Click on “Internal Mail” tab to view received e-mail.

The screenshot displays a web-based email interface. On the left sidebar, the 'Internal Mail' link is highlighted with a yellow arrow. The main content area shows a 'List of Mails' view for the 'Inbox' folder. The email list is as follows:

	From	Date	Subject		
1.	Bhardwaj, Aman	11/24/2008 5:14 PM	test		
2.	Admin, Admin	11/21/2008 1:46 AM	Re:Assessment Re-schedule		

An orange box highlights the subject 'Re:Assessment Re-schedule' of the second email, with a line pointing to it. The text inside the box reads: 'Click on Subject of the e-mail to view received e-mail'.

Click “Folders” tab to view Inbox/Sent Items/Drafts.



System and User Created folders

System Folders

- Inbox
- Sent Items
- Drafts

User created folders

- Personal Folder Name
- Morning Class

Create Folder Delete

Click on any system folders to view previously received e-mails

Enter the name of Personal Folder you would want to create and click Create Folder to create a new folder

System and User Created folders

System Folders

- Inbox
- Sent Items
- Drafts

User created folders

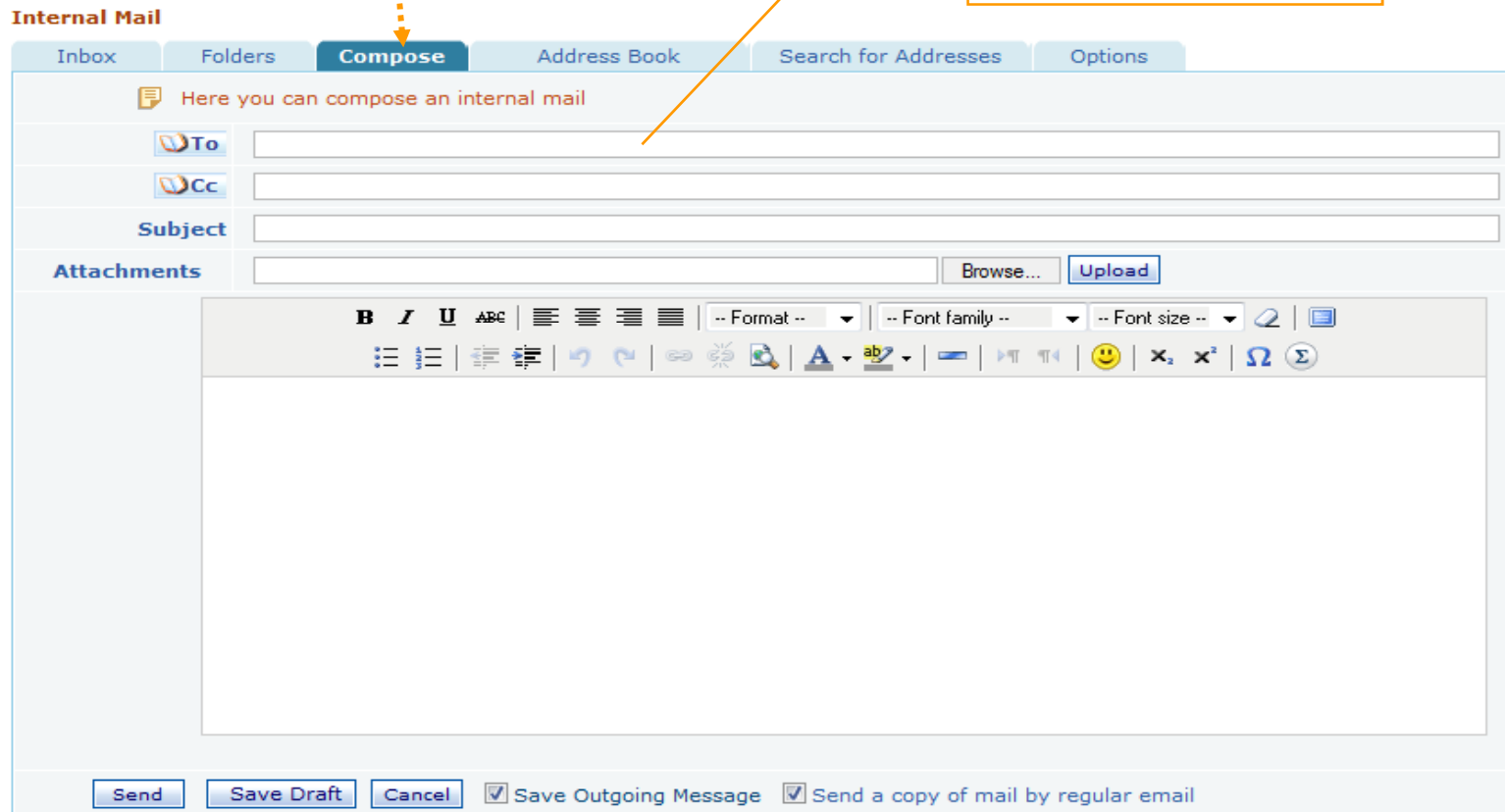
- Personal Folder Name
- Evening Class
- Morning Class

Create Folder Delete

New folder created

Click “Compose” tab to Compose a new message.

To send an e-mail, make appropriate selections.



4.2 Communication – Announcements (1/2)

Click on “Announcement” link to view list of announcements

Announcements

Course (1) General (0)

View Today Last 7 Days Last 30 Days View All December 10, 2008

No.	Posted Date	Description
1.	12/10/2008	Dear Students, You must complete Following Assessment today before 11:59pm. Assessment#1: Homework 1 - Due Today. Assessment#2: Quiz 1 - Due Today.

Click to View Course Related Announcements.

Click to View General Announcements.

4.3 Communication – Chat

Click on “Chat” link to Enter Chat Room.

Click “Enter” to enter Chat Room.

- Course Tools
- Resources
- Communication
- Internal Mail
- Announcements
- Chat**
- Discussion Forum
- My Tasks
- My Account
- Survey

List of Chatrooms

Room Name	Created	Actions
CAU workshop	08/01/2008	Enter

Group Chat: CAU Workshop (Study, K) - Windows Internet Explorer
https://www.educosoft.com/Chat/GroupChat.aspx?roomId=150

CAU Workshop (Study, K)

(14:09) Study, K: Welcome to EducoSoft!

Users

Study, K

My Status | Share File(s) | Send | logout

Type message and click send.

Once you have enter the chat room view list of users currently in chat room

4.4 Communication – Discussion Forum

- Click on “Discussion Forum”.
- Click on the Forum Title.
- View a thread by clicking on the thread title
- Post a new thread by clicking “New Thread.”

- Course Tools
- Resources
- Communication
- Internal Mail
- Announcements
- Chat
- Discussion Forum
- My Tasks
- My Account
- Survey

My Forums Recent Threads Recent Posts Search

My Forums

Forum List				
List of forums. Click on the forum name to see the list of threads available in the forum.				
Forums	Author	Threads	Latest post by	Posted date
Chapter 1.1 Homework Questions Chapter 1.1	Sharma, Man	1	Sharma, Man	7/21/2009 4:14 AM

Click Discussion title to view forum.

Click “New Thread” to begin a new thread in the forum.

Thread List					
List of threads available in the forum. Click on Add Thread button to start a new thread. Click on a thread name to see the messages posted in the thread.					
					New Thread
Thread	Latest Post By	Posted Date	Views	Posts	
Homework Questions	Sharma, Man	7/21/2009 4:14 AM	1	1	Delete Make Sticky Close

Click the thread title to view and reply to a thread.

5. My Account

5.1 Order/Billing History

5.1 My Account – Order/Billing History

- Click on “My Account” tab to view Account History
- Click on “Order/Billing History” link to view the history of your purchase.

The screenshot displays a user interface with a left-hand navigation menu and a main content area. The navigation menu includes: Course Tools, Resources, Communication, My Account, Order/Billing History, Add Course, Repeat Course, and Survey. The 'My Account' section is active, and the 'Order/Billing History' link is highlighted with a yellow arrow. The main content area shows a table titled 'ORDER/BILLING HISTORY' with the following data:

Order Number (Click for receipt)	Order Date	Payment Status	Shipping Status	Order Total	Customer Service Notes
101111	4/8/2007 9:17:08 PM	Payment Method: CREDITCARD	Shipped	\$33.00	None

A callout box with an orange border and blue text points to the order number '101111' in the table, stating: "Click On Order Number to view/Print the receipt of your purchase."